

**THE UNIVERSITY OF BRITISH COLUMBIA
DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

SAFETY TEAM MEETING MINUTES

Thursday, May 30, 2019

ESB Room 2064

9:30am - 10:30am

Present: Renee Haggart (Co-Chair), Ian Ayeras (Secretary), Tim Morgan, Roger Francois (Co-Chair), Peggy Ng (Statistics), Kate Blackburn (Faculty of Science), Rozalia Mate (PIMS), Mike Leblanc, Amy Chan, Rich Friedman, John Mendes (MDRU), Cole-Lord May (Grad Student Representative)

Regrets: Kevin Lin (Data Science), Lora Pakhomov

Action Items:

- **Meeting called to order: 9:32AM**

Adoption of previous Safety Committee Meeting Minutes: Thursday, April 25, 2019

Approved: ML

Seconded: RF

1. ACCIDENT/INCIDENT REPORTS:

- N/A

2. ITEMS ARISING FROM THE MINUTES:

- TM provides update on upcoming ESB/EOSM/EOSS fire drill. An email was sent with a reminder and information regarding fire drill to staff and faculty and reminders to fire wardens with instructions. RH confirms that fire trucks will not arrive. For the sake of a realistic drill, fire wardens will be responsible to direct people appropriately (via stairways) outside the building, to a muster station and await for clearance. At this time, it is unclear how many fire wardens will be available on the dates of the fire drills. TM will send further reminders closer to the dates
- TM provides updated 2019 BERP guidelines for ESB and EOSM/EOSS. Encourages any feedback/suggestions before information goes live.
- TM mentions that the Safety Orientation Package has been updated. With accordance with WorkSafe BC and RMS, mandatory programs, training and courses must be listed accordingly (with certificates or documentation) based on field of work or work space. Any changes/updates to any existing worker's orientation will be sent to IA to add in individual's file. The importance is to have all necessary documents in case of any potential investigations from RMS or WorkSafe BC.

3. NEW BUSINESS

- N/A

Meeting Adjourned 10:01AM

Next Safety Team Meeting - Thursday June 27, 2019