**THE UNIVERSITY OF BRITISH COLUMBIA**

**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**SAFETY COMMITTEE MEETING MINUTES**

**Thursday, January 18, 2018**

**ESB Room 2025**

**9:30am - 10:30am**

**Present:** Renee Haggart (Co-Chair), Roger Francois (Co-Chair), Ian Ayeras (Secretary), , Kate Blackburn (Faculty of Science), Katherine Raymond, Mike LeBlanc, Amy Chan, Peter Winterburn, Lora Pakhomova, Rich Friedman, Peggy Ng (Statistics), Denise Feighan (PIMS)

**Regrets:** Tim Morgan, Tarn Khare, Teela Narsih (Risk Management)

**Action Items:**

* RH and RF to recap Incident Report # 121134 Morgan, Tim | January 2, 2018 (see attachment)
* **Meeting called to order: 9:31AM**

**Adoption of previous Safety Committee Meeting Minutes:** Thursday, November 16, 2017

Approved: DF

Seconded: RF

1. **ACCIDENT/INCIDENT REPORTS:**

* N/A

1. **ITEMS ARISING FROM THE MINUTES:**

* Recap of incident report: TM corrective action to take – modify panel saw to prevent similar accidents and injuries in the future.
* EOAS RMS Inspection Report (continued): RF will follow-up via email with PI’s regarding their specific reports.

1. **NEW BUSINESS**

* KR asked to see if graduate students have access to view incident reports. RH says it is not available due to confidentiality reasons but may view specific reports upon request.
* KB asked about the Level 1 first aid kits and whether ice and heat packs can be in the kit and used by an OFA 1 as they are not in the WorkSafe BC guidelines for Level 1 first aid kit contents. RH suggests contacting TN from RMS.
* ML provides update on Dangerous Goods Transport shipping/receiving item from previous meeting. There are three levels available but not mandatory to have as long as there is fully trained personnel in shipping/receiving work place.

Meeting Adjourned 9:48AM

**Next Safety Committee Meeting - Thursday, February 15, 2018**